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Organization and Mission—Field
AIR NATIONAL GUARD SUPPORT CENTER

This regulation outlines the mission, organization, and responsibilities of the Air National Guard Support Center (ANGSC).

1. Mission of ANGSC:

a. Overall Mission:

(1) Develops, manages, and directs Air National Guard (ANG) programs which implement policies established by the Department of Defense, the Air Force, and the National Guard Bureau (NGB).

(2) Performs operational and technical functions essential to the combat readiness of ANG units.

(3) Serves as a channel of communication between the NGB and the States on matters pertaining to operational activities of the ANG.

b. Objectives:

(1) Implements policy, direction, and guidance prescribed by the Chief, Plans and Operations Division (NGB/XO). Manages and coordinates exercise and deployment support requirements and develops implementation policy for all ANG operational programs for flying, combat communications, and tactical air control, engineering installation, fixed communications, and weather units.

(a) Is primary point of contact for HQ USAF, major commands (MAJCOM), and ANG units in matters concerning airlift and movement of all ANG aircraft. Coordinates, plans, and publishes the Permanent Field Training Site Master Schedule. Plans airlift and tanker operations in support of ANG and Army National Guard training exercises and deployments.

(b) Develops implementation policy, plans, and programs, and coordinates, and manages ANG support programs (including Unit Identification Status Report Management, Air Force Operations Resource Management System,

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Operational Data Systems, Gunnery Ranges and Airspace Management, Electronic Combat, C-131 Standardization Evaluation, Disaster Preparedness, Life Support, and Chemical Warfare).

(c) Develops implementation policy, plans, and programs, and coordinates all operational aspects of ANG unit participation in exercises and deployments. Manages the ANG exercises and deployments budget.

(2) Serves as the ANG focal point for implementing Engineering and Services programs. Develops implementation policy and provides management for:

(a) Deploying and training Prime BEEF, RED HORSE, Prime RIBS, and fire protection teams.

(b) Designing and constructing facilities required to support the ANG mission.

(c) Maintaining and operating ANG facilities.

(d) Allocating ANG Engineering and Services resources.

(e) Carrying out the environmental protection program.

(f) Accounting real property assets.

(g) Carrying out the fire protection and prevention program.

(3) Administers the ANG Radio Frequency Management Program; provides maintenance management guidance to ground communications-electronics (C-E) maintenance activities; and manages the ANG Depot Level Management Program for ground C-E equipment. Administers the ANG Leased Communications Program. Prepares input to budget submissions and reviews financial plans supporting these programs. Develops implementation policy and manages the ANG Base Communications-Electronics (C-E) Program, according to AFR 100-5; the C-E Authorization Program, according to AFR 100-17; and the Acquisition Program for new standard fixed ground C-E capabilities, according to AFR 100-18.

(4) Develops implementation policy and manages programs governing ANG military and

civilian manpower and personnel administration.

(a) Administers officer and enlisted military personnel actions, ANG awards and decorations program, and special actions programs. These activities include processing requests for appointments, officer promotions below the grade of colonel, flying evaluation board and aeronautical rating board actions, withdrawal of federal recognition, overage or overgrade assignments, enlistment and extension waivers, classification actions, correction of military records, and preparation of the ANG register for publication. Manages the ANG Awards Board, ANG participation in the Air Force Assistance Fund and Air Force Aid Society, Air Force Advisor program, ANG officer and enlisted selective retention program, ANG uniform board, ANG personnel reliability program, ANG military suggestion program, promotion of enlisted top four grades, and ANG Morale, Welfare and Recreation Program.

(b) Administers the Title 5 Civilian Personnel Management program for the ANG including planning, directing, and evaluating the program and providing implementation guidance to installation central civilian personnel offices (CCPO).

(c) Administers the development, review, validation, and accounting of military and civilian manpower and organization requirements, models, and authorizations. Develops manpower standards and guides. Analyzes organization structures and proposals. Accomplishes actions associated with the federal recognition of units. Conducts cost comparison studies and administers the ANG Productivity Enhancement Program.

(d) Maintains quality manpower and personnel data systems and required data bases for effective management of ANG manpower and personnel programs. Manages and maintains the Command Manpower Data System (CMDS). Provides guidance on the operation and use of the Base Manpower Data System (BMDS). Provides Personnel Data System (PDS) knowledge and expertise to the NGB and ANGSC staff, States, and consolidated base personnel offices (CBPO). Develops new or modified PDS applications on the basis of ANG needs to analyze or evaluate manpower and personnel-related information. Develops procedures to ensure data base reliability and strength accountability. Performs centralized data information retrieval for evaluation, validation, and clarification of manpower and personnel information required for decision-making.

(e) Develops and manages ANG recruiting, advertising, retention, and incentive pro-

grams which interface with Air Force programs to meet the needs of ANG units in attracting and retaining a quality force. Monitors statistical data on unit staffing, recruiting, and retention activities. Develops operational programs to help units to recruit and retain personnel. Administers and manages recruiting and retention funds, including the ANG portion of the National Recruiting and Retention Advertising Program and Enlistment and Reenlistment Incentive Program. Manages the Basic Military Training Control Center for nonprior service training. Monitors recruiting and retention courses. Manages liaison Noncommissioned Officer positions at Air Training Command Technical Training Centers and Air Force Manpower and Personnel Center (Palace Chase).

(5) Develops implementation policy and manages aerospace safety, security, and Air Base Ground Defense programs. Processes unit ground safety accident reports and monitors unit safety hazards that require ANG budgeting correction under the Occupational Safety and Health Act. Manages the State Security Guard Program. Manages the inspection scheduling program for deployed operational readiness inspections (ORI) and follows up on NGB action to correct inspection deficiencies. Inspects ANG operating locations as directed by the Commander, Air National Guard Support Center (ANGSC/CC). Acts as the manager of the ANGSC self inspection program for ANGSC/CC. Processes and staffs ANG unit Fraud, Waste, and Abuse and other complaints received from units and gaining command inspectors general. Manages the Regional Training Centers including scheduling ANG forces for use of the training centers.

(6) Notifies and coordinates with State headquarters and individual units on forecasted or pending ANG force program changes. Is responsible for timely and efficient processing of all ANG force program actions, including activations, bed-downs, relocations, and missions, weapons systems, and major equipment changes. Ensures required actions of the various staff elements are well coordinated in order to facilitate program changes. Develops programming plans and is responsible for their coordination, publication, and distribution to staff elements, State headquarters, and individual units.

(7) Develops implementation policy and manages the ANG school, on-the-job training, and special training workday programs. Implements plans and procedures and allots quotas for ANG personnel to attend service and professional schools, and technical, pilot, and navigator train-

ing. Manages the audiovisual, media, and photographic resources in the ANG.

(8) Develops implementation policy and manages the use of base level automated data processing (ADP) equipment and data systems. Plans and schedules implementation of ANG-wide data automation projects and approves unit requests for ADP equipment. Manages the ANG portion of Air Force data automation projects and equipment installations that impact the ANG. Serves as the ANG point of contact with HQ USAF, MAJCOMs, and SOAs concerning base level ADP matters. Provides data processing and programming support to all functional sections of the ANGSC.

(9) Executes the ANG Operation and Maintenance and National Guard Personnel appropriations. Develops implementation policy and issues calls for estimates, financial guidance, and other budget planning data to all ANG operating unit locations. Reviews and analyzes budget requests and financial plans submitted by the operating units. Consolidates current and budget year estimates into a unified form for inclusion in the ANG Budget Estimate Submission (BES) to Office of the Secretary of Defense (OSD). Receives fund allocations; distributes funds to operating units; and establishes and maintains funding controls according to congressional appropriation acts and OSD/Office of Management and Budget (OMB)/US Air Force/NGB policy guidance and directives. Analyzes and identifies trends in the obligation and expenditure of funds to ensure support of ANG program objectives.

(10) Develops implementation policy and manages the ANG Aerospace Medicine and Medical Standards Programs. Reviews and certifies reports of medical examinations for commission, flying, enlistment, and waiver actions. Reviews and provides disposition on medical board reports. Reviews and approves line of duty determinations. Provides bioenvironmental, environmental health, and industrial hygiene service and consultation to NGB and field elements. Conducts Bioenvironmental Engineering and Environmental Health surveys at ANG bases and facilities. Reviews and processes requests from ANG units for permits to obtain and use radioactive material. Develops and manages implementation policy for Health Professions Recruiting Programs to support ANG field units. Develops, coordinates, and manages medical plans and readiness program. Reviews and monitors Health Service Management Reports to ensure medical unit compliance actions have been started.

(11) Develops implementation policy and manages the Air Force Equipment Management Systems for ANG organizations. Develops long range organizational forecast authorization data, establishes controls, and exercises management surveillance over ANG centralized equipment records. Reviews the US Air Force Programming Document and prepares programming action directives to control equipment movement associated with unit activations and conversions. Monitors and supports aircraft readiness and mobilization needs, and provides supply support to field units as required for war readiness spares kits, mission support kits, spare parts, special levels, munitions, and pallets and nets. Analyzes effectiveness of programs and takes action to correct adverse material support trends.

(12) Develops implementation policy and manages ANG base transportation and aerial port forces training and readiness programs. Monitors and advises ANG units on the expenditure of funds for shipping of material, traffic management issues, and Logistics Airlift (LOGAIR) support. Validates and requests Military Airlift Command Special Assignment Airlift Missions (SAAM) in support of ANG mission requirements. Monitors and advises ANG units on vehicle maintenance and fleet management matters. Manages the ANG Depot Maintenance Program for vehicles. Reviews and validates all ANG vehicle authorizations. Distributes and allocates vehicle resources to meet ANG mission requirements. Compiles and verifies unit inputs to transportation reports.

(13) Monitors base contracting and US property and fiscal officer (USPFO) contracting functions. Compiles, maintains, reports, and analyzes contracting statistics. Develops implementation policy and manages the Labor Compliance Program and the Small Business Program. Maintains liaison with Army and Air Force inspector general activities. Provides master contract formats for field contracting officers. Reviews solicitations and contracts. Review changes in DOD directives. Contracts services for the NGB.

(14) Manages the ANG Information Requirements Management and Control System. Conducts cost studies of selected activities throughout the ANG. Operates an accounting station (ADSN) to account for funds in support of the ANG centrally managed programs and support of other activities as directed. Manages reporting of financial data from ANG accounting stations and Air Force activities which receive ANG funds. Implements standard Air Force ac-

counting and finance systems in the ANG and develops ANG unique accounting and reporting systems. Develops implementation policy and provides accounting and finance guidance and assistance to the ANG staff, to USPFOs, and to ANG base comptrollers.

2. Responsibilities Assigned:

a. The NGB:

(1) Establishes policy and provides technical guidance for ANGSC operations.

(2) Approves adjustments in manpower and organization for the ANGSC within active force and civilian authorizations allocated to ANGSC.

(3) Manages ANG military members serving on active duty under 10 U.S.C., according to Air Force policy.

(4) Programs and budgets all Department of the Air Force (DAF) civilian and ANG military resources for the ANGSC.

(5) Conducts civilian position essentiality re-

view and exercises military grade control for ANGSC resources according to AFR 26-1.

b. HQ USAF/MPM:

(1) Validates requests for active force, DAF civilian, and ANG military authorizations for the ANGSC, and any changes concerning ANG military authorizations.

(2) Programs active force resources for the ANGSC.

3. Relationship to Other Commands and Agencies:

a. ANGSC is the gaining command for ANG State Headquarters personnel upon mobilization.

b. The Director, ANG, is the commander of the ANGSC and is the focal point for communications between the ANGSC and HQ USAF.

4. **Direct Communications.** Direct communication with MAJCOMs and States concerning operational matters is authorized.

BY ORDER OF THE SECRETARY OF THE AIR FORCE

OFFICIAL

CHARLES A. GABRIEL, General, USAF
Chief of Staff

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SUMMARY OF CHANGES

This revision includes the mission of newly established functions (Data Automation, Budget, Management Analysis, and Plans and Programs); and expands on the mission of all functions previously covered in this regulation.